



Minutes of Meeting 17 August 2020

PRESENT: Karen Cowley; Alison Saville; Tony Gilbert; Bridget Willcox; Jane O'Brien; Mike Callahan.

APOLOGIES: Dave Halliday; Megan Eddy; Francey Rolls

PREVIOUS MINUTES: of 20 July 2020 meeting as circulated.
Approved as a true and accurate record - Bridget/Alison

MATTERS ARISING - update

- Roof leak temporarily fixed by Julian but he is going to put a new sheet of iron on it - still to do - update - Julian has measured.
- Annual (audit) review – update - Further to our meeting on 3rd August 2020 advising the cost of an annual review etc. Alison has investigated The Incorporated Societies Act and it would appear that we don't have to have an audit of accounts undertaken annually - we are only required to file a Statement of Position on an annual basis in accordance with Section 23 of the Act. Under Rule 21(d) our Constitution states we must have an audit or independent review on an annual basis. Agreed that we need to hold a Special General Meeting to have this clause in the Constitution deleted and a replacement clause put in its place to the effect that the Committee will find each year an appropriate person to undertake a review of the Treasurer's accounts in accordance with the Incorporated Societies Act. It was suggested that the SGM take place on 7th September 2020. Karen will Pianola the members.
- ECT grant - update - Mike has telephoned them. Their systems are not in place so we don't have to file any accounts with them this year.
- PA - update - Shona from PA has confirmed we are getting sponsorship this financial year and will now need to apply on an annual basis.
- Security update - quotes still to come. Still to advise the Police and the Council what we are planning. We need approval from the Council in any event.
- Black market update - a credit card is required for this so no go.
- Window in computer room - hold over.

Correspondence

In:

Invoices: Office Pdts; Clarks; PaknSave; Contact; Spark

Suppliers: Our Star Food acct now open; Almak sent their contract and building WOF; HB Power Consumer Trust chq \$230 19th Aug; HB Security refund \$172.50;

Computer & Software: numerous from Peter Busch re Compscore program update

ECCDBC & CD: Minutes of CD meeting

Sponsors: Shona confirming PA sponsorship for this financial year

Taradale BC: list of people at TBC August 8th tournament held at our Club for Covid file; TBC Vision statement; emails from Peter Ramsey re his chairing of Aug 9th meeting between TBC and NBC;

Misc: Tournament flyers; NZ Amateur Sport survey coming; ECCT newsletter; members responding to refresher lesson offers

NZB: Covid advice following Akld outbreak; requesting update of Club contacts; cancellation of Gold Coast Congress 2021; advising the membership levy will remain at \$20+GST for 2021

Membership:

Carpark security plan: Cory's Electrical – lighting and pole plans.

NCC: advising our building WOF expired; advising error and our WOF valid until Dec 2020.

(From the discussion with Sue Boyle at NCC I confirmed Almak submit necessary info for the WOF).

Out:

Computer & Software:

Suppliers: to Almak requesting copy of contract

NCC: to Debra Stewart updating her on Napier situation and w.r.t. Taradale following Aug 9th meeting and advising a meeting will be needed for carpark security plan

Sponsors: Thanking Shona (PA) for sponsorship

Taradale Bridge Club: NBC Vision statement

Carpark security plans: Just Electrics – acknowledgement of quote; Corys – acknowledgement of plans

NZB: requesting admin rights for Karen on NZB site replacing Alister's; club contact form returned

Inward/outward approved: Mike/Jane

FINANCE:

Copies of financial report circulated. Approved: Jane/Karen

Mike suggested we move the term deposits due to mature this month to "on call" as funds will be required for the implementation of security lighting etc if approved. Moved Mike Callahan; Seconded Francey Rolls - carried.

MEMBERSHIP:

New members: Diana Scott full member - Phyllis Tuck Associate

ALMONER: Continuing good work.

FUNDRAISING & GRANTS: Update

SPONSORSHIP: Update from Alison/Jane.

TARADALE BRIDGE CLUB : Vision Meeting Update.

MAINTENANCE:

TOURNAMENTS:

Our next Tournament is **Napier Open teams** on August 29th 2020. Francey Directing; Dunstalls are the sponsors; Lyndsay will cater and organise helpers; Tony to organise carpark; Karen Raffle; Jane & Julian Bar. **Due to Covid level 2 we will make a decision re the holding of this tournament early next week.**

Alister Buchanan Tournament - on 13 September 2020 at 1.30pm - planning underway. Noeleen Buchanan had phoned to advise there is red wine that Alister had wished to donate to the Club. This will be used on the day. Jane & Jennie T to organise afternoon tea. Anne Crowfort has volunteered to organise a raffle - suggested that funds from ticket sales will be put aside for next year's Tournament.

LESSONS/BEGINNERS/RETENTION:

- Update re Friday refresher for newbies - 5 to 7 new players attending who are then staying on to play.

WEBSITE/SOFTWARE:

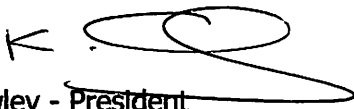
GENERAL BUSINESS:

- Bullying/acceptable behaviour - a reminder that our Club has "zero tolerance" for bullying. We need to put something stronger in our booklet and put that poster back up as a reminder to members.
- Filing Cabinet - Alison has purchased one for the Club off Trade Me.
- Prue Farnworth is our new Shopper

Meeting closed at 6.30pm

Next Meeting 21 September 2020

Dated: 21.9.20

K 

Karen Cowley - President